

ETRC Board Meeting, 2/26/18

Pegasus Technologies Bldg, Lenoir City, TN

Present from the Board: Luke McCoy, Alan Bruhin, Lois Luthenauer, Karen Edwards, Donna Smith, Jim Pearce, Tom Gibson, Cory Smith,

Absent, excused: Carol McCorkle, John Broucek, J. Michael Evans, Michele Fletcher (AKC delegate)

Members present: Mike Smith

A quorum is 50% of the Board. Therefore, a quorum of the Board was present. Meeting called to order at 7:00 p.m.

Officer's and AKC Delegate's Reports

President's Report: Luke announced that we are only one judge short on the spring hunt test; details to follow when we talk about planning status on the test later.

Secretary's Report. Karen Edwards.

- **Minutes:** Last meeting was 2/17/18; minutes approved 2/22/18 and sent to the club website 2/24/18. Alan moved that we dispense with reading the minutes out loud, and vote formal approval of minutes. Lois Seconded, and the motion passed unanimously.
- **Correspondence:** letter from AKC requesting new officers and membership list. Still need to do. Email from AKC about AKC sportsman's award asking for club contact for that award; replied that Michele, our member rep, is the contact.
- **Membership:** Current 2018 membership is 30, including 2 that had first reading on 2/17. End of year 2017 membership was 61, with 7 new voted in February. 15 members from 2016 did not renew in 2017, total 2016 membership was 59.

Treasurer's Report: Karen Edwards. Current balance in ORNL FCU as of 2/25/18 is \$23,702.56, with bills outstanding to Michael for the awards, to Equifax for the insurance, and one invoice from Patti Gibson for spring food (she has gotten a copy and has tried to email it to me but it isn't coming through). Also for ribbons and duck bands to refund credit card purchases (~\$1400)

AKC Representative's Report: Michele Fletcher. Not here, no report.

Old Business

1. **Club Trial#1:** scheduled for March 10; OK to use Chuck Atchley's place per J. Michael. There was some discussion about the limitations of the property and the fact that the fields might be too soggy to use. Many of the board members will not be able to attend because of judging assignments, out of town trips, etc. Lois as Chief Marshal will try to identify some people who can do setups and judge events but will not be able to attend herself. She will try to get tee shirts to either Karen or Cory Smith before the event. Tee shirts need to be there for sale.
2. **Club Trial #2:** Need to schedule a date in April. Darryl Miller farm probably available depending on date selected, per Michael who has contacted him. After some discussion, the

best dates seemed to be April 7 or 21. Again, many board members have judging assignments, hunt tests, or other commitments every weekend in April.

3. **Training dates:** dates scheduled for December and January canceled due to bad weather; makeup in January happened at Caldwell's place – thanks! Cory sent Karen some pictures for use in the newsletter. Session scheduled for Feb 10 canceled because of rain. Next scheduled is March 10 after the club trial. Karen will notify everyone the night before whether the club trial and training are a go or not because of the weather.
4. **Kevin's Fund:**
 - a. Youth Handler's seminar: Lois and Sherie had tentatively discussed May 5, in the hopes of getting this done before the Middle TN and East TN hunt tests. However, this weekend, like all others, is fraught with conflicts with judging, other hunt tests, etc., and the consensus was that an early June date might have more people available to help put on the event. They are hoping to have some trained member dogs available for kids to use, for those kids who don't have their own dogs or whose dogs are rank beginners..
 - b. Have two 2018 membership applications for review and approval (Ivan and Cade Chambers). Their sister Erin also got an application form at the banquet but didn't send it in yet. Alan moved that we accept Ivan and Cade into the program for 2018; Lois seconded the motion and they were unanimously approved.
 - c. Award trophy: found a suitable one at Hodges Badge Co. for ~\$150. Lois is trying to figure out who would have won it for 2016 and 2017, and as soon as she has gotten this information we will order the perpetual trophy, award plaques, and participation awards from Hodges and hand them out at the next time we see the participants.
5. **Spring Hunt Test:**
 - a. On AKC, with Carol McCorkle listed as HT Secretary replacing Roberta, and Luke Michael (past), Jim (equipment guy), Lois (Chief Marshal) and me (Sec/Treas) making up the rest of the committee.
 - b. Entry Express: open and closing dates: closes 5/14 according to EE. However, entry fees are wrong, are showing \$80 instead of \$90 on Master, and not showing limited entry of 120 Master dogs. Karen will check AKC online event management to make sure it is correct there, and will contact Carol to make changes on EE.
 - c. Judges: Only missing one Jr/Sr judges, all others are confirmed. Michael has several calls out to judges and this should be pinned down shortly. Luke expressed his hopes that Michael will handle getting the judges panel up on AKC's website. Judges will be: Master: Rick Vaughn & Chris Bodine; Bill Skeels and Rich Hammond. Jr/Sr: Jan and Jim Burnette; Donald Hatmaker and ???. As soon as the final panel is confirmed, Karen asked that Michael or Luke send her the names and contact info, and she will write them letters confirming.
 - d. Hiwassee paperwork completed, approved by TWRA. Karen has the paperwork showing approval.
 - e. Ribbon order: ordered 200 JH ribbons, 100 SH ribbons. Should be received by 4/1/18; cost is \$1,235.78. This should last through 2018 and possible through spring 2019.

- f. Duck bands ordered and received. Cost was \$103.00. This should last us through 2019.
- g. Karen has contacted the FFA group to see if they will be birdboys again. FFA teacher Brittany is checking and will get back to us. If they decline, Cory may have some contacts. Karen will send him a copy of the contract we use for information and feelers.
- h. Judges dinner: Patti does a great job with this. Tom said he thought she would be willing to do it again; he will get in touch with her and find out.
- i. Lunches: Cory volunteered his wife to help put lunches together and possibly help with purchasing and transporting lunch supplies. Thanks!
- j. Ducks: Lois will contact Michael to see what formula he used last fall, which was the first time we had to have live ducks for Junior. She will call Kiley Buettner, or work with Michael to make sure the call gets made first as a heads-up and second with the actual number we need. Last spring we used 1.4 ducks per entry; last fall it may have been 1.6. We had plenty both times.
- k. Porta Potty and Dumpster: will check with Michael to see if he is willing to make arrangements for these again.

6. **Awards rules:**

- a. New dog, puppy, and high point title awards rules were finalized, printed in the February newsletter in entirety, as well as posted on website.
- b. Committee (Karen, Michael, Mike Evans, John B) will start looking at rules for title awards to get eligibility codified, and also will look to see what we should do about awards re AKC field trials. Aim is to have this ready in time for 2019 awards year. We had an interesting discussion on whether we should have a separate award for field trial dogs, or try somehow to combine both hunt test and field trial dogs into the Holcomb Gun Dog of the Year award. Alan said that, for instance, we could assign Master-level points for each dog that placed 1-4 and maybe Reserve Jam in an all-age stake. This leaves out qualifying stakes and derbies, and it may not be fair to exclude JAMS since they are only awarded to dogs who satisfactorily complete all series; we need to draw on John's expertise to better understand how all this works and whether it makes sense to try to combine or to go for a separate award.

7. **Transition of stuff from Roberta:**

- a. **Entry Express:** completed
- b. **INSURANCE:** Completed changeover: Karen is now the primary contact. I have the first invoice for the Officers and Directors liability policy and will get it filled out and paid in the next several weeks. The Club umbrella liability policy is due in October.
- c. **Corporate/Government Stuff:** Changeover completed.
 - i. IRS Annual return - Not for profit - 990-N Postcard Due May 15, 2018 Print off Form 990-N from IRS website- Less than \$50,000. Karen has a copy of last year's return and should be able to file this.
 - ii. Annual Report, due spring. Karen has the info from Roberta from last year and should be able to go into the TN website and fill this out. Making an

address change will cost an additional \$20 this year in addition to the \$20 filing fee.

d. ***PO Box***

i. PO box was up for renewal; it has now expired. Karen sent a letter to the Sevierville Postmaster on Jan 15 asking them to forward mail to her address, and sent along a copy of the minutes where we decided to do this. No response. She called the PO and talked to the Postmaster who said she never saw the letter and would call back. That was on 2/16; still haven't heard, have called back twice. We can't file an online COA because they won't let you do that for PO Boxes unless you are the original person who signed up for it, and you have to use the same credit card used for the original PO box signup, to verify your identity. Karen will keep trying, but if this isn't resolved within a week or so, we may need to ask Alan to go to the Post Office in person to see if he can get this done.

e. ***Second Signatory on Checking Account:*** Michele and Karen need to get together at an ORNLFCU office to do this. Will need to wait until the end of March (Karen has puppies).

f. ***Supplies, Equipment, etc.*** We still need to ask Michael to go over to Roberta's house to pick up all the history stuff and bring it somewhere central so we can sort through things and get it organized. Karen volunteered to keep this in the Pegasus office for a short while, and Lois has also volunteered the use of her basement.

New Business: None

Adjourn: There being no other new business, Jim moved that we adjourn. Tom seconded the motion which then passed unanimously. The meeting was adjourned at 8:30 p.m.

Respectfully Submitted



Karen Edwards, Secretary/Treasurer

Changes:

1. J. Michael Evans: corrected one of the judge's names 3/1/18

Approvals:

1. Donna Smith 2/28/18
2. Jim Pearce 2/28/18
3. Michele Fletcher 2/28/18
4. Lois Luthenauer 3/1/18
5. J. Michael Evans 3/1/18
6. Cory Smith 3/1/18
7. Alan Bruhin 3/1/18
8. Karen Edwards 3/2/18